



Summer Internship Application Information

Gain valuable, hands-on arts experience at one of the area's leading theaters with a full-time/part-time summer internship!

Currently seeking Internship candidates in the following area(s)

- Performance
- Artistic Administration (Educational Department)
- Stage Management
- Direction
- Costume Design/Scenic Design (per show basis)
- Public Relations/ Marketing

1. To Apply Please Submit a packet with the following information

-A cover letter, resume and school transcript (unofficial transcript is acceptable)

-One letter of recommendation from an academic reference

-Brief written answers to the following questions (3 page limit):

- 1) Explain your interest in musical theater or the performing arts in general?
- 2) Summarize your work experience to date and illustrate what strengths you would bring to this internship?
- 3) What do you expect to gain from this internship? What about the program specifically interests you?

-Clearly indicate current and summer contact information including telephone numbers and e-mail addresses.

2. Contact CCPA Educational Department To Set Up an Interview

-After you've completed Step #1, please send an email to education@covinacenter.com or call 626) 331-8133 ext 812 to set up either a phone interview or a one on one personal interview.

3. Compensation

-Internship participants (over the age of 16) will be given a "travel stipend" corresponding with the amount of time spent at the Covina Center for the Performing Arts working on their internship.

-Interns will receive a certificate of completion and 3 letters of recommendation from the Covina Center for the Performing Arts.

-Ability to use Covina Center for the Performing Arts as a reference on job applications, scholarship forms etc.

Questions Contact: Phil Miller, 626) 331-8133 ext 812 or education@covinacenter.com

